

Independent ABA Practice 12-Month Timeline for Success

By  TreSource

Q1

Q2

Q3

Q4

Conduct self-assessments

Develop in-take process & procedures

Develop practice handouts

Develop Your Services

Join supportive communities

Develop practice policy manual

Refine service model

Define niche

Outline service model

Develop templates for programming, reports, & treatment plans

Research market

Establish 1-3 year goals

Build practice value through free resources to clients

Id laws that apply to practice

Form legal entity

Set up office

Prepare clinical rationale for service model

Obtain insurances, licenses & permits

Keep up with tax obligations

Update CAQH

Obtain NPI 2

Gather equipment & supplies

Meet with advisors as needed

Obtain EIN

Get business bank account

Set up private pay service practices

Explore additional reimbursement options

Hire professionals to assist you

Credential with insurers

Develop your Business Support Plan, including systems and processes

Develop mission statement

Order business cards

Distribute marketing materials

Refine website

Create logo

Set up social media pages

Participate in online communities or events for ideal clients

Create TreSource.com profile

Set up Google My Business listing

Share information and resources

Set up website

Custom email signature

Evaluate marketing plan, revise as needed

Set up professional voicemail

Connect with potential referring agents

Set Up Your Practice

Market Your Services